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**DATE:** July 10, 2017

**TO:** All Current and Prospective Medicare Advantage, Prescription Drug Plan, Cost, PACE, and Demonstration Organizations

**FROM:** Kathryn A. Coleman  
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**SUBJECT:** Invitation to Provide Feedback on the Contract Year 2018 Bid Submission

CMS invites all Medicare Advantage (MA), Prescription Drug Plan (PDP), Cost, PACE, and demonstration organizations to provide feedback on the Contract Year (CY) 2018 bid submission process in the Health Plan Management System (HPMS). Specifically, we are seeking comments and suggestions regarding the following areas:

- Plan Benefit Package/Summary of Benefits (PBP/SB) software;
- HPMS Bid Submission Module, which includes functions such as set-up plans, bid uploads, plan and formulary crosswalks, substantiation and actuarial certification uploads, and service area verification; and
- HPMS bid and benefit reports.

Please note that feedback on the Bid Pricing Tool (BPT) and its related business processes are not part of this effort.

This feedback period will take place from **Monday, July 10, 2017** through **Friday, July 21, 2017**. As with prior years, an online Internet application is available to support the collection of your feedback:

[http://hpms.cms.fu.com/comments/Allcom/comments\\_start.asp?comment=1220](http://hpms.cms.fu.com/comments/Allcom/comments_start.asp?comment=1220)

As a reminder, the comment website is accessible via the Internet; HPMS access is not required.

Due to tight development timeframes, feedback should be limited to the specific topics noted above and focus on areas such as inefficiencies in the business process or software, and issues that adversely affect beneficiary understanding of plan benefits.

If you have questions regarding this memo, please contact the HPMS Help Desk at either 1-800-220-2028 or [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov). Thank you for your participation.