

## **HPMS E-Mail**

**Date:** July 22, 2015

**Subject:** Summary of Benefits Global Hard Copy Changes Report

Message:

The Centers for Medicare & Medicaid Services is pleased to announce the release of the Summary of Benefits (SB) global hard copy changes report for Contract Year (CY) 2016 in the Health Plan Management System (HPMS). The report is accessible via HPMS > Plan Bids > Bid Reports > CY2016 > SB Hard Copy Change Request Global Report.

Plans and Part D sponsors must make any applicable changes outlined in the report before submitting the SB in the HPMS Marketing Module. All other SB change requests must be submitted via the SB Hard Copy Change Request Module in HPMS.

For questions related to the SB report, please contact the HPMS Help Desk at 1-800-220-2028 or [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov).