

## **HPMS E-Mail**

**Date:** August 13, 2015

**Subject:** All MMPs: Clarification of Required Online Posting Date for MMP Evidence of Coverage/Member Handbook

### **E-mail text:**

On August 13, 2015, CMS released a memorandum titled, “Clarification of CY 2016 Medicare Marketing Guidelines.” In that memorandum, the requirements of section 100.1 (General Website Requirements) were revised to clarify that D-SNPs and MMPs that mail the Annual Notice of Change (ANOC) and Evidence of Coverage (EOC)/Member Handbook separately are required to post the ANOC by September 30 and the EOC/Member Handbook by December 31. We wish to emphasize this revision because it is inconsistent with instruction previously provided in the HPMS memorandum accompanying the release of each state’s CY 2016 model marketing materials, which stated that the EOC/Member Handbook be posted starting September 30. We clarify that the September 30 EOC/Member Handbook posting date is applicable only when an MMP sends the EOC/Member Handbook to members with the Annual Notice of Change for receipt by September 30.

If you have any questions about this clarification, please contact your Contract Management Team or the Medicare-Medicaid Coordination Office at [mmcocapsmodel@cms.hhs.gov](mailto:mmcocapsmodel@cms.hhs.gov).